



Trace Creek Quilting

Longarm Quilting Services Prep Instructions



The following information/instructions creates the best situation and environment to ensure I can do the best possible job on your quilt in the timeliest manner.

Underlined text contains hyperlinks to helpful information on the website.

Forms are updated regularly, use the link on the website to access the most up to date version.

The Basics:

- \$.0275 square inch edge to edge longarm services. Minimum charge of \$50 on any one project.
- 4 weeks or less turnaround time, though we are happy to consider early return requests. NOTE: This changes during our holiday rush and winter break (Nov-Jan). Check website for yearly updates.
- Domestic return shipping: \$15 for the first quilt, \$5 for any additional quilt in the same return package.

Quilt Preparation:

- PRESS all your seams.
- TRIM dark threads that may show through adjacent lighter fabrics.
- Backing Prep:
 - BACKING SIZE should be NO LESS than 8 inches taller and wider than your quilt top. Ex: a 60" x 70" quilt top requires a backing 68" x 78". Larger is fine, we return overage. Smaller is problematic.
 - Backing should be SQUARED UP.
- BATTING should also be 8 inches taller and wider than your quilt top.
 - We can provide 50/50 cotton/bamboo blend or 100% wool.
- If quilt backing or quilt top have a 'top' or 'bottom' orientation that is not obvious, please mark it.

Additional Services Available:

- Machine binding services: \$1.25 - 2.50/foot
- Piece Backings: \$15/seam. \$30/seam for pattern matching, make a note on the order form.
- Photography Packages: Additional form required, see website for details.
- Additional services available (additional borders, piecing, etc...) Contact TCQ for pricing and timelines.

Getting Your Quilt Top To Us:

1. Complete the order form. Make note of any questions you have on the form.
2. Pack your top, backing, COMPLETED ORDER FORM, as well as batting and binding (if applicable) in water-tight packaging. I cannot start prep work/add quilt to the queue if the order form is not included.
3. MAIL or DROP OFF your quilt to the address below. A weatherproof porch drop box receives all deliveries.
4. We will be in touch within one week of your project arriving. Once your quilt is complete, we will send an invoice and payment instructions to the email listed above.



Trace Creek Quilting
5802 Five Oaks Pkwy, St. Louis, MO 63128



tracecreekquilting.com



(314) 374-5318



tracecreekquilting@gmail.com



Trace Creek Quilting

Longarm Quilting Service Order Form

One order form per quilt is required unless ALL the selections are identical. Prep work cannot begin without a completed form. Forms are updated regularly, use the link on the website to access the most up to date version.

Name: _____ Phone: _____

Email: _____ Instagram: _____

Return Mailing Address: _____

Check here if you are a new customer to TCQ.
(Welcome!)

Check here if you are using our photo services.
(Additional Form Required)

Pantograph: (\$.0275/sq in, \$50 min. Current patterns listed on line; you may pick, let TCQ pick, or we can discuss.)

Machine Binding Services:

- Bind this quilt completely. (\$2.50/ft)
- Attach to front only. (\$1.25/ft)
- No binding services needed.

Thread Color: (Top and back thread color will be the same. Directions such as 'match my background' or 'cream' are great.)

Trimmings: (we trim the extra batting and backing away from the top after quilting)

- Return significant scraps.
- Recycle/Donate scraps.
- Do not trim my quilt.

Batting:

- I've included my own batting.
- TCQ's 50/50 Cotton/Bamboo. (\$3 ln ft, \$40 for king)
- TCQ's 100% Wool. (\$4.50/ln ft, \$55 for king)
- This quilt does not need batting.

Completion:

- With the usual 4 weeks is fine.
- If possible, I need this quilt by:

Returning the quilt:

- Please mail back to me. (\$15 for first quilt, \$5 for any additional quilt in same return shipment.)
- I will pick up from TCQ drop box.

Applicable Discount Code:

Brief Description of Quilt for Identification:
(pattern, designer, kit, fabrics, etc ...)

Mail In or Drop Off your project to:

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